



# City of Austin

Founded by Congress, Republic of Texas, 1839

Small & Minority Business Resources Department, 4201 Ed Bluestein Boulevard, Austin, TX 78721

Mailing Address: PO Box 1088, Austin, Texas 78767, Telephone (512) 974-7645



May 17, 2019

Schuler Contracting, LLC  
**Attn: Michelle Schuler**  
1405 E. Riverside Dr.  
Austin, TX 78741

Dear Ms. Schuler,

## **Congratulations!**

This letter is to inform **Schuler Contracting, LLC** that the **2019** annual review has been completed. This review confirms the continued eligibility of the firm as a **DBE** for purposes of the US Department of Transportation's (DOT) Disadvantaged Business Enterprise (DBE) Program. The City of Austin is a member of the Texas Unified Certification Program (TUCP) and adheres to the DOT standards set forth in 49 CFR Part 26 and Part 23. **This DBE certification is valid at any Texas entity that receives DOT funds and has a DBE Program for the following NAICS Code(s): 236220.**

As a DBE you must provide to the recipient (SMBR), every year on the anniversary of the date of your certification, an affidavit sworn to by the firm's owner(s) before a person who is authorized by state law to administer oaths or an unsworn declaration executed under penalty of perjury of the laws of the United States. This affidavit must affirm that there have been no changes in the firm's circumstances affecting its ability to meet size, disadvantaged status, ownership, or control requirements of this part or any material changes in the information provided in its application form, except for changes about which you have notified the recipient under paragraph (i) of this section. The affidavit shall specifically affirm that your firm continues to meet SBA business size criteria and the overall gross receipts cap of this part, documenting this affirmation with supporting documentation of your firm's size and gross receipts. If you fail to provide this affidavit in a timely manner, you will be deemed to have failed to cooperate under §26.109(c).

**This firm's next Annual Review documents are due prior to 05/31/2020.**

If you are a City of Austin registered vendor, you are responsible for maintaining accurate information on your vendor profile. You are asked to update **any changes** related to your business in the City's Vendor Connection system at [https://www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](https://www.austintexas.gov/financeonline/vendor_connection/index.cfm). You can perform these changes daily from 7:00AM to 7:00PM. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at [vendorreg@austintexas.gov](mailto:vendorreg@austintexas.gov).

Thank you for your interest in the program and we wish you continued success. Please contact the Certification Office at (512) 974-7645 if you need further information.